

PAPER-3 Principles of Accounting

Unit	Topics Covered under unit	Wt.
I	CONCEPTUAL FRAMEWORK: Meaning and objectives of accounting- Business transactions, , classifications of accounts, Rules for Debit & Credit– difference between capital and revenue expenditure. - Basic accounting terms: assets, liabilities, capital, expenses, debtors, creditors, goods, cost, gain, stock, purchase, sale, loss, profit, voucher, discount, transaction, drawings, depreciation, reserve & provisions.	20%
II	ACCOUNTING CYCLE : Introduction of journal, various and ledger - Examples related only to recording the transaction into journal, posting into ledger, balancing.	20%
III	ACCOUNTING PRINCIPLES AND DEPRECIATION ; Accounting concepts- Accounting conventions (Theory Only)- Depreciation, examples on fixed installment Method, Diminishing Balance Method.	20%
IV	PREPARATION OF FINAL ACCOUNTS Trial Balance - Trading account, profit and loss account and balance sheet of sole proprietor.	20%
V	SUBSIDIARY BOOKS Purchase book- Sales Book – Purchase Return Book, Sales Return Book- Bills Receivables Book – Bills Payable Book – Triple Column Cash Book with discount, cash and bank column.	20%

Reference Books:

1. Introduction to Accountancy-by Dr. S.N. Maheshwari, Dr. S. K. Maheshwari, Sharad K. Maheshwari (Vikas Publishing House, New Delhi)
2. Financial Accounting. By Narayan Swamy (Prentice Hall India., New Delhi)
3. Financial Accounting. By Ashish Bhattacharya (Prentice Hail India. New Delhi)
4. Financial Accounting-by P.c. Tulsian (Tata McGraw Hill Publishing CO"New Delhi)
5. Principles and Practice of Accountancy –B. S. Shah Prakashan.